



Tender No.
GERMI/PRW/2017/007

GUJARAT ENERGY RESEARCH & MANAGEMENT
INSTITUTE (GERMI)

**GUJARAT ENERGY RESEARCH AND MANAGEMENT INSTITUTE INVITES
QUOTATIONS FOR PROCUREMENT OF DIFFERENT LABORATORY ITEMS
FOR ITS PEROLEUM RESEARCH WING**



Issue Date: 13th February, 2017

Last date for submission of
quotations: 27th February, 2017

Address:

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Pandit Deendayal Petroleum University Campus,
Raisan, Gandhinagar, Gujarat - 382 007, INDIA
Phone: +91 79 2327 5364
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1. About GERMI

1.1 Background of the GERMI

- 1.1.1 Gujarat Energy Research & Management Institute (hereinafter referred to as “GERMI”), is promoted by Gujarat State Petroleum Corporation Ltd. (GSPC) is a fully integrated energy company.
- 1.1.2 GERMI is a centre of excellence in industry learning and has been set up to develop human resource assets to cater to the petroleum and allied energy sectors, improve knowledge base of policy makers and technologists and provide a competitive edge to leaders to compete in the global arena. GERMI has already established Pandit Deendayal Petroleum University (PDPU) which is actively pursuing initiatives in the areas of education and research in alternative energy resources.
- 1.1.3 GERMI plans to develop a World-Class Research Centre with all the high-tech state-of-the-art facilities. The research centre is currently at a very nascent stage and needs a long way to go.
- 1.1.4 It is presently developing Petroleum Research Laboratory and for one of its major projects a few necessary arrangements are required and for which this tender is floated.

2. Scope of Supply

2.1 Item rate quotations are invited for supply of the items listed below for the Petroleum Research Wing of GERMI.

I: Glassware

Sl.No.	Particulars of Glassware	Quantity in numbers
1	Borosil make Conical flask, 1000 ml capacity	80
2	Borosil make Conical flask, 500 ml capacity	150
3	Borosil make Conical flask, 250 ml capacity	150
4	Borosil make Conical flask, 100 ml capacity	300
5	Borosil make Beakers, 500 ml capacity	50
6	Borosil make Beakers, 250 ml capacity	50
7	Borosil make Beakers, 10 ml capacity	100
8	Borosil make Soxhlet Extraction apparatus complete set with Allihn Condenser, interchangeable joint	1
	consisting of RB flask, extractor and condensor- -Capacity 1 lit & Flask size 3 Lit capacity (code: 3840029)	
9	Borosil make Soxhlet Extraction apparatus complete set with Allihn Condenser, interchangeable joint	1
	consisting of RB flask, extractor and condensor- -Capacity 2 lit & Flask size 5 Lit capacity (code: 3840030)	
10	Borosil make Screw Cap Bottle, 500 ml capacity	5
11	Borosil make Screw Cap Bottle, 1000 ml capacity	5
12	Borosil make Microscopic Glass slide	5
13	Borosil make Microscopic Glass Coverslip (22 mm)	10
14	Borosil make Specificgravity bottle (25 ml)	5
15	Borosil make Volumetric flask (50 ml)	10

II: Chemicals

Sl.No.	Particulars of Chemicals	Quantity in Numbers
1	BG-11 Broth medium - M1541, 500 gms (Hi-media)	3
2	Agarose Low EEO - RM187, 100 gms (Hi-media)	2
3	Methanol A.R. grade 2.5 Lit (Qualigens/Merck/Sigma-Aldrich)	4
4	Chloroform A.R grade 2.5 Lit (Qualigens/Merck/Sigma-Aldrich)	2
5	Orthophosphoric acid 85% A.R. grade 2.5 Lit (Qualigens/Merck/Sigma-Aldrich)	4
6	Iso-propyl Alcohol, 2.5 Lit. (Qualigens/Merck/Sigma-Aldrich)	4
7	Potassium Hydroxide pellets, 500 gms (Qualigens/Merck/Sigma-Aldrich)	10
8	N-Hexane A.R grade, 2.5 Lit (Qualigens/Merck/Sigma-Aldrich)	4
9	Acetone 2.5 Lit (Qualigens/Merck/Sigma-Aldrich)	1

10	Tryphan Blue 5.0 gm (Himedia RM 263)	1
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III: Other Misc. Items

Sl.No.	Particulars of Items	Quantity
1	Beaker P.P (Polylab/Tarsons), 500 ml	25
2	Beaker P.P (Polylab/Tarsons), 1000 ml	25
3	Wash bottles (Poly lab/Tarsons)	12
4	Whatman Filter paper No.1	4
5	Petri Dish P.P autoclavable, 100mm (Ploylab/Tarsons)	50
6	Disposable sterile Petri dish (Polylab/Tarsons)	1000
7	Centrifuge tube 15 ml (Polylab/Tarsons)	500
9	Non-Absorbent Cotton roll	5
10	Absorbent Cotton roll	5
11	Tips - 0.2 ml Autoclavable (Polylab/Tarsons) 1000 nos.- 1 pk	1
12	Tips - 1.0 ml Autoclavable (Polylab/Tarsons) 500 nos. - 1 pk	1
13	Tips -5.0 ml, Autoclavable (Polylab/Tarsons) 100 nos. - 1pk	1
14	Tip Box -0.2 ml tips, Autoclavable (Polylab/Tarsons)	1
15	Tip Box -1 ml tips, Autoclavable (Polylab/Tarsons)	1
16	Tip Box -5.0 ml tips, Autoclavable (Polylab/Tarsons)	1
17	Toilet Tissue roll 2 ply (Clarus)	100
18	Measuring cylinder, P.P Autoclavable (500 ml) (Polylab/Tarsons)	2
19	Measuring cylinder, P.P Autoclavable (1000 ml) (Polylab/Tarsons)	2
20	Micro centrifuge tube p.p autoclavable (2 ml) stand/storage box (Tarsons)	2
21	Lab-Trolley, S.S make, 2 shelves-with tray type, castor wheels, handle	1
22	Glass Fish tank (Height: 1.3 ft, Width: 1 ft, Lenght: 2 ft.)	4
23	Lab Coats full sleeves, white color (Size: XL 5 nos. & XXL: 5 nos.)	10
24	Autoclavable bags for waste disposal (size: 40 inch x 20 inch) Himedia PW055 (5 pk)	1
25	Test Sieve S.S.(2 micron)	1

IV: Water Tank

1	Linear Low Density Poly Ethylene (L.L.D.P.E) Tanks, Capacity: 400 litres, (Series:NT-Throughs) L: 1190 mm, W:1190 mm, H: 290 mm)	8
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3. Instructions to Suppliers

3.1 Submission of quotation

- 3.1.1 Last date for submission of quotation is 27th February, 2017 before 1500 hrs. Secretary & Trustee, GERMI reserves the right to reject any/all offers without assigning any reasons thereof.
- 3.1.2 Quotations sent to GERMI office in hard copy shall only be accepted.
- 3.1.3 The envelop should be properly sealed, clearly mentioning on the top of it “**Quotations for supply of different laboratory items for PRW** - Tender No. GERMI/PRW/2017/007.
- 3.1.4 Quotations should be submitted to:
The Secretary & Trustee
Gujarat Energy Research and Management Institute,
1st Floor, Energy Building, Pandit Deendayal Petroleum University Campus,
Raisan Village, Gandhinagar, Gujarat – 382007, India
Phone: +91 79 2327 5364
Fax: +91 79 23275380
Email: madhu.c@germi.org

Any queries related to the scope of supply may be addressed to the above stated to Ms. Madhu Choudhary on above given contact details.

3.2 Earnest Money Deposit

- 3.2.1 Supplier need to submit an EMD of Rs. 3,500.00 (Rupees Three Thousand Five Hundred only) in the form of demand Draft along with their quotation.
- 3.2.2 The Demand Draft should be on the name of Gujarat Energy Research and Management Institute, payable at Gandhinagar.
- 3.2.3 The EMD of all the unsuccessful bidders shall be returned once the successful bidder accepts the purchase order.
- 3.2.4 EMD of successful supplier shall be returned once the supplier delivers all the items at GERMI office for which the purchase order has been issued.
- 3.2.5 EMD of successful bidder can be forfeited if the supplier fails to supply all the items on time at GERMI office or rejects the purchase order after accepting it once.

3.3 Opening of quotations

- 3.3.1 The quotations shall be opened on the last date of submission only i.e. on 27.02.2017 at 1530 Hrs in the presence of all the available bidders.
- 3.3.2 All the bidders quoting their prices for this tender and required to be available during the opening of quotations. Their absence during the opening shall mean that they have given their consent to open the same in the presence of all the available bidders.

3.4 Evaluation of quotations

- 3.4.1 Quotations shall be evaluated based on the quoted technical specification and price.
- 3.4.2 Price of all the technically qualified suppliers for matching all the specifications and other terms and conditions of this tender will then be compared and thus, the lowest quoted technically qualified supplier shall be selected.

4. General Terms and Conditions

4.1 General Instructions:

- 4.1.1 GERMI reserves the right to reject the tender without assigning any reason thereof.
- 4.1.2 The work should be carried out in accordance with the directions of GERMI.
- 4.1.3 The time allowed for completion of work shall be **Twenty (20) days**, which shall be reckoned from the date of issue of Purchase Order.
- 4.1.4 The Quotation should remain valid for **at least 45 days**.
- 4.1.5 All or any Claim(s), dispute(s) or difference(s) arising out of or in with connection with this agreement shall be subject to the jurisdiction of the Courts at Gujarat (Gandhinagar/Ahmedabad) only.
- 4.1.6 Prices should be quoted all inclusive for each item inclusive of all taxes, transportation and installation charges, if any, etc.
- 4.1.7 No other charge shall be paid extra.
- 4.1.8 The tender document should also be signed and stamped and should be sent along with the quotation.

4.2 Terms of Payment

- 4.2.1 The normal terms of payment are 100% of the payable amount shall be paid within 30 days time after receipt of invoice/bill through cheque/delivery of items a GERMI whichever is later.
- 4.2.2 Subject to any deduction which GERMI may be authorized to make, the Supplier shall be entitled to payment as follows:
 - a) All payments shall be made in Indian Rupees.
 - b) The Supplier shall submit the bill / invoice for the work executed showing separately VAT, Service Taxes and any other statutory levies in the bill / invoice.

5. Price Format

5.1 Format of price/quotation to be filled

On company's letterhead)

Quotation No.: _____

Date: _____

Price quotation submitted to Gujarat Energy Research and Management Institute (GERMI)

Part 1: Apparatus/Chemicals/Glassware

Sr. No.	Particulars	Make	Volume/ Size	Rate (In INR)	Tax (In INR)	Quantity	Amount (In INR)
1.							
2.							
3.							

Transportation charges if any, should be mentioned additionally.

Terms and conditions, if any

Name, Sign and Stamp

Sign & Stamp