



**Tender No.
GERMI/PRWDIC/2016/006**

**GUJARAT ENERGY RESEARCH & MANAGEMENT
INSTITUTE (GERMI)**

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**GUJARAT ENERGY RESEARCH AND MANAGEMENT INSTITUTE INVITES
BIDS FROM SUPPLIERS FOR PURCHASE OF REFRIGERATORS**

**Date of Issue:
28th November, 2016**

**Last date for submission of bids:
5th December, 2016**

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1. INTRODUCTION

1.1 Background of the GERMI

- 1.1.1 Gujarat Energy Research & Management Institute (hereinafter referred to as “GERMI”), is promoted by Gujarat State Petroleum Corporation Ltd. (GSPC), a fully integrated energy company.
- 1.1.2 GERMI is a centre of excellence in industry learning and has been set up to develop human resource assets to cater to the petroleum and allied energy sectors, improve knowledge base of policy makers and technologists and provide a competitive edge to leaders to compete in the global arena. GERMI has already established Pandit Deendayal Petroleum University (PDP) which is actively pursuing initiatives in the areas of education and research in alternative energy resources.
- 1.1.3 GERMI plans to develop a World-Class Research Centre with all the high-tech state-of-the-art facilities. The research centre is currently at a very nascent stage and needs a long way to go. To begin this journey, it's very essential to be updated with technology and thus, Bids are invited for procurement of Laptops and Desktops for its Data Interpretation Centre working under Petroleum Research Wing as per the minimum desired specifications mentioned in the Bid.

1.2 List of items to be purchased

- 1.2.1 Bids are invited from authorized distributors/ Agents/ suppliers in India for the following:
- 420 l Refrigerators Quantity – 02 No.s

1.3 Submission of bids

- 1.3.1 Last date for submission of bids is 5th December, 2016 before 1500 Hrs.
- 1.3.2 Envelop should be properly sealed and should be submitted to GERMI, clearly mentioning on the top of it “**Bids for supply of Refrigerators for Petroleum Research Wing, tender no. GERMI/PRW/2016/006**”.
- 1.3.3 Bids should be submitted to:

The Director
Gujarat Energy Research and Management Institute,
1st Floor, Energy Building, Pandit Deendayal Petroleum University Campus,
Raisan Village, Gandhinagar, Gujarat – 382007, India
Phone: +91 79 23275364
Fax: +91 79 23275380

Any queries related to the procurement may be addressed to Mr. Bhavyajit Hada, on bhavyajit@germi.res.in.

1.4 Not used

1.5 Opening and Evaluation of Bids

- 1.5.1 The bids shall be opened on the last date of submission i.e. on **05.12.2016 at 1530 Hrs.**
- 1.5.2 All the bidders shall be requested to be present in the bid opening meeting. Absence of bidders shall mean that they have given their consent to open the bids in their absence.
- 1.5.3 If the specifications provided by supplier matched our requirement, the supplier with lowest price shall be considered as L1 supplier.

1.6 Negotiation and Award of Contract:

- 1.6.1 Director GERMI reserves the right to call the bidders for negotiation before award of contract and it could be financial or technical negotiation, based on the bids received.
- 1.6.2 Director GERMI reserves the right to select the final successful bidder. However, GERMI may or may not be liable to select the L1 bidder only as the successful bidder.
- 1.6.3 The contract shall be then awarded to the successful bidder and a purchase order shall be issued immediately after completing the internal process.

1.7 Schedule of fiscal aspects

- 1.7.1 Date of commencement or order: Immediately upon issuance of Purchase Order.
- 1.7.2 Period of completion: 20 (twenty) days or less from the date of issue of Purchase Order.
- 1.7.3 Terms of payment: 100% after supply and installation of the items.

2. ELIGIBILITY AND OTHER TERMS AND CONDITIONS

2.1 Eligible Suppliers

2.1.1 The Supplier should be selling agent/ authorized distributor/ authorized dealer/ authorized supply house.

2.2 Experience

2.2.1 The Supplier should have minimum 5 years of experience in supplying the required items in Gujarat/India.

2.3 General terms:

2.3.1 GERMI reserves the right to reject the bids or part of it, without assigning any reason thereof.

2.3.2 The supply shall be carried out strictly in accordance with the specifications or as directed by GERMI.

2.3.3 The time allowed for delivery shall be **20 (Twenty) days or less**, which shall be reckoned from the date of issue of Purchase Order.

2.3.4 The Bids should be valid for **at least 40 days**.

2.3.5 Income tax and other statutory dues shall be deducted from the Supplier's bill as per Govt. of India rules.

2.3.6 All or any Claim(s), dispute(s) or difference(s) arising out of or in with connection with this agreement shall be subject to the jurisdiction of the Courts at Gandhinagar only.

2.4 Warranty/Guarantee

2.4.1 The Supplier should transfer the original warranty received from the manufacturer to GERMI.

2.4.2 The Supplier must ensure that the items supplied under the contract are new, unused and of most recent or current models and incorporate all recent improvements.

2.5 Terms of Payment

2.5.1 The normal terms of payment are 100% of the payable amount shall be paid within 30 days time after receipt of invoice and acceptance of the items in good condition and its satisfactory installation.

2.5.2 Subject to any deduction which GERMI may be authorized to make, the Supplier shall be entitled to payment as follows:

a) All payments shall be made in Indian Rupees.

b) The Supplier shall submit the bill / invoice for the work executed showing separately VAT, Service Taxes and any other statutory levies in the bill / invoice.

2.5.3 The terms of payment shall be as stipulated in main body of the purchase order.

2.5.4 Purchases should normally be made on firm prices and statutory variation on account of change in customs duty, excise duty, could not be allowed to Suppliers.