



Tender No.
GERMI/ADMIN/2015/001

**GUJARAT ENERGY RESEARCH &
MANAGEMENT INSTITUTE (GERMI)**

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**GUJARAT ENERGY RESEARCH AND MANAGEMENT INSTITUTE INVITES
QUOTATIONS FOR CLEANING OF LAND AT BHAT VILLAGE ALLOCATED
FOR GERMI'S RESEARCH CENTRE BUILDING**

Issue Date:
3rd June, 2015

Last date for submission of
quotations:
16th June, 2015

1. Introduction

1.1 Background of the GERMI

- 1.1.1 Gujarat Energy Research & Management Institute (hereinafter referred to as “GERMI”), promoted by Gujarat State Petroleum Corporation Ltd. (GSPC) is a fully integrated energy company.
- 1.1.2 GERMI is a centre of excellence in industry learning and has been set up to develop human resource assets to cater to the petroleum and allied energy sectors, improve knowledge base of policy makers and technologists and provide a competitive edge to leaders to compete in the global arena. GERMI has already established Pandit Deendayal Petroleum University (PDPU) which is actively pursuing initiatives in the areas of education and research in alternative energy resources.
- 1.1.3 GERMI plans to develop a World-Class Research Centre with all the high-tech state-of-the-art facilities. The research centre is currently at a very nascent stage and needs a long way to go.
- 1.1.4 GERMI has been allocated a land on lease a Bhat village beside Apollo Hospital wherein constructions work is yet to star. There is a small solar power plant constructed at the site, for which the site needs to be cleaned free from any shadow etc.
- 1.1.5 Through this tender we are looking forward to invite quotations for cleaning of Land allocated to GERMI by cutting down small shrubs and trees growing at the site.

2. Detailed Scope of Work

1.2 The detailed scope of work is given below:

- 1.2.1 The Contractor needs to perform following activities:
 - i. cut all the small trees or shrubs or grasses present at the site.
 - ii. Roughly dressing the site including removal of roots
 - iii. clearing the debris and stacking them a one place as instructed by concerned GERMI official
- 1.2.2 The land to be cleaned is approximately 28,000.00 sqm.
- 1.2.3 The site is exactly adjoining to Apollo Hospital situated at Bhat.
- 1.2.4 As mentioned above in clause “Introduction”, there is a small solar power plant installed at the site, thus, the contractor needs to keep extreme care while cleaning that area of the land, so that there is no problem to the plant.
- 1.2.5 Also note that the site was previously cleaned in year 2013, so it is assumed that it shall not be having any big or troublesome grown shrubs.
- 1.2.6 Sufficient care should be taken by the contractor to avoid objection or legal problems concerning Environment Departing for cutting of trees.
- 1.2.7 After completion of work at site, the contractor should submit a certificate stating the technical completion of cleaning of land.

3. Instructions to Contractor

1.3 Submission of quotations

- 1.3.1 The quotation should clearly mention the scope of work that it is going to offer along with other terms and conditions, if any.
- 1.3.2 The quotations should be submitted before 16th June, 2015 latest by 1500 hrs.
- 1.3.3 The envelop should be properly sealed, clearly mentioning on the top of it “**Quotations for cleaning of Bhat land - Tender No. GERMI/ADMIN/2015/001**”.
- 1.3.4 Quotations should be submitted to:
The Director
Gujarat Energy Research and Management Institute,
1st Floor, Energy Building, Pandit Deendayal Petroleum University Campus,
Raisan Village, Gandhinagar, Gujarat – 382007, India
Phone: +91 79 2327 5364
Fax: +91 79 23275380
Email: madhu.c@germi.org
- 1.3.5 Any queries related to the scope of work may be addressed to Ms. Madhu Choudhary on above given contact details.
- 1.3.6 The envelop should also include signed and stamped copy of this tender.

1.4 Opening of quotations

- 1.4.1 The quotations shall be opened on the last date of submission only i.e. on 16.06.2015 at 1530 Hrs in the presence of all the available bidders.
- 1.4.2 All the bidders quoting their prices for this tender are invited to be present during the opening of quotations. Their absence during the opening shall mean that they have given their consent to open the same in the presence of other available bidders or GERMI Committee members.

1.5 Evaluation of quotations

- 1.5.1 Quotations shall be evaluated based on the scope of work specified in the quotations and the quoted price for the same.
- 1.5.2 Price of all the qualified bidders and other terms and conditions of this tender will then be compared and thus, the lowest quoted bidder shall be selected.

4. General Terms and Conditions

1.6 General Instructions:

- 1.6.1 Director, GERMI reserves the right to reject any/all offers without assigning any reasons thereof.

- 1.6.2 The scope of work should be carried out in accordance with the directions of the GERMI representative available for this purpose.
- 1.6.3 The time allowed for completion of work shall be maximum **20 (twenty) days**, which shall be reckoned from the date of acceptance of Work Order by the contractor.
- 1.6.4 The Quotation submitted in response to this tender should remain valid for **at least 60 days** from the date of opening of quotations.
- 1.6.5 Income tax and other statutory dues shall be deducted from the contractor's bill as per Govt. of India rules before making payment.
- 1.6.6 The contractor shall ensure compliance of all statutory laws and bylaws of the Central Govt./State Govt./Municipal authorities related to the employment of their staff and all such obligation under Wage Act, Workmen Compensation Act, ES-II Act, Provident Fund and Miscellaneous Provisions Act, Bonus Act, and Contract Labor Act, 1970 etc. and GERMI will not be responsible for such purposes in any way.
- 1.6.7 No escalation in any form either of materials or labor shall be payable by GERMI.
- 1.6.8 Time allowed for completion of work shall be strictly followed; otherwise the contractor shall be liable to pay compensation at the rate of 0.5 % of the work order value of the job undone per week of delay on the part of the contractor subject to a maximum of 5% of the total work order value.
- 1.6.9 No claim for any compensation during the extended period shall be entertained and GERMI's decision in this regard shall be final.
- 1.6.10 All or any Claim(s), dispute(s) or difference(s) arising out of or in with connection with this tender shall be subject to the jurisdiction of the Courts at Gujarat only.

1.7 Terms of Payment

- 1.7.1 The contractor is required to submit its invoice and after verification of which the payments process shall be initiated.
- 1.7.2 80% of the payment shall be made after completion of the work to the satisfaction of GERMI.
- 1.7.3 Rest 20% of the payment shall be made after receiving the certification from the contractor, stating the details of completion of cleaning of land.
- 1.7.4 The payable amount shall be paid within 25 (twenty five) days time after receipt of invoice/bill through cheque.
- 1.7.5 Subject to any deduction which GERMI may be authorized to make, the contractor shall be entitled to payment as follows:
 - a) All payments shall be made in Indian Rupees.
 - b) The Supplier shall submit the bill / invoice for the work executed showing separately VAT, Service Taxes and any other statutory levies in the bill / invoice.